

Position : Research Analyst /Sr Researcher
Reports to : Manjeet Kripalani and Project Manager
Location : Gateway House, Mumbai
Salary : ₹ 1 lakhs + pm/(Based on experience & industry standards)
Start Date : At start of project
Job Type : Full-time/Project Basis

Expectations:

- High quality research and quantitative and qualitative analysis on Maharashtra state subjects to provide timely access to department-wise insights, historical data, data backed inputs and sector-specific content
- Work in an intellectual environment with short and long deadlines.
- Enthusiastic and creative team player with ability to work with multiple stakeholders and independently
- Independent, non-partisan mindset, with a solution-oriented thinking
- Attention to detail
- Understanding of domestic policies-state and national, governance structures and foreign policy
- Good communication and writing skills
- Stay updated on domestic and international trends and news

Key Responsibilities:

- Work with Fellows and junior researchers.
- Analyse and evaluate existing material on the subject, including the state's on-going projects, vision plans, multilateral initiatives, think tank reports, public and political speeches, academic journals and writing, proceedings of conferences and seminars, multiple publications and media. Provide timely research for department-wise insights, using historical data, and sector-specific information
- Field and desk research required, including attending subject seminars and lectures.
- Apply appropriate research techniques including mapping, and primary knowledge when planning, designing and implementing research projects.
- Write, review and edit well-researched, data-driven references for speeches, visits, meetings, campaigns, policy formulation, and key announcements
- Will be called upon to also provide support across departmental lines and for other researchers.
- Write long-form papers and reports, policy formulations.
- Participate in quantitative, econometric and computational analysis as also qualitative research.
- Apply appropriate research techniques to gather information, including surveys, case studies and interviews.

Requirements :

- Indian nationality preferred.
- Knowledge of Marathi is preferable.
- Master's degree in Economics/Public Policy/Political Science/History/International Law/Information Technology with minimum five to seven years of experience in a relevant/related study area of which 2-3 years should be in handling large projects of media reporting/research/reference, media analytics & visualization.
- Sector Expertise: Relevant experience or functional knowledge in at least one of the following sectors:
 - Infrastructure, Connectivity & Urban Development
 - Education, Skills & Innovation

- Technology & Digital Governance
 - Finance, Corporate Affairs, Taxation & Legal
 - Energy and Sustainability
- Have some experience in, and agree to, management and administrative tasks.
- Proficient in Microsoft Office and search technologies.
- Experience of working in government, multilateral institutions, financial institutions, multinational businesses or think tanks will be given added value.
- Community service carried out is an added advantage

Interested candidates may apply to jobs@gatewayhouse.in mentioning “Application for the position of _____” in the subject line.