

JOB DESCRIPTION

Organization: Gateway House: Indian Council on Global Relations

Position: Fellow - Global Health

Location: Mumbai, India

Gateway House: Indian Council on Global Relations is a not-for-profit, non-partisan, independent, membership-based, foreign policy think-tank established in 2009, to engage India's leading corporations and individuals in debate and scholarship on India's foreign policy and its role in global affairs. Gateway House executes its mission through a comprehensive website (<http://www.gatewayhouse.in>), a robust membership and meetings programme, and the studies programme.

The Fellow will work closely with the Executive Director to identify, plan, and execute research on topics related to Gateway House's priorities.

Essential Duties & Responsibilities

The Global Health Fellow will study India's global position in healthcare and pharma. The study will evaluate the domestic and global healthcare system, engage with industry, NGOs, government/policymakers, communities, academia and international agencies to provide independent, evidence-based analysis and recommendations on health challenges.

The Fellow is expected to:

1. **Plan:** Study & design research projects on Global Health issues pre- and post- pandemic.
2. **Early Research:** Work to ensure the safety of vulnerable populations and improve the health of communities worldwide
3. **Fund:** Initiate and manage funding proposals end to end
4. **Full Research:** Carry out thorough qualitative, quantitative econometric and computational analysis.
5. **Write:** Long form papers and shorter articles based on substantial primary research and field interviews
6. **Publish:** Curate strategy for long term programs in the study area for dissemination, which will include seminars conferences, roundtables & meetings
7. **Distribute:** Engage, network and nurture relationships to create awareness & build brand repute. Represent the institution at scholarly meetings and at potential target audience gatherings

8. **Convene Meetings:** Participate in institutional activities and help with annual conferences and develop relationships. Contribute to building network with other think tanks, Corporates and Government bodies
9. **Training & Mentorship:** Enhance learning & development of junior staff through ongoing training and coaching. Work across the institution on various engagements in the field of teaching catering to internal and external deliverables outlined.
10. **Teaching:** Opportunities for teaching modules at partner institutions

Qualification, Skills / Other requirements

- Any nationality (Indian national/OCI preferred)
- Masters / PhD or a minimum of 8 years of relevant work experience
- High-quality research and analytical writing & presentation skills.
- Demonstrated expertise on Global Health concerns
- An established publication record on Global Health concerns
- Participated and presented at significant & relevant international fora
- Outstanding proof-reading and editing skills, detail oriented.
- Efficient, energetic, ethical team player
- Proficient in Microsoft Office and search technologies.
- Community service carried out is an added advantage

Please submit a C.V. and covering letter indicating your interest in Gateway House and motivations for working with us, and a recent short writing sample. Once we review these documents internally, we'll contact you for an interview (in person if you are in Mumbai), or over the telephone.

Please note this position is based in Mumbai (Pandemic permitting)

Your application should be emailed to jobs@gatewayhouse.in with the subject "Application – YOUR NAME – Fellow: Global Health"