



JOB DESCRIPTION

Organization: Gateway House: Indian Council on Global Relations

Position: Fellow – China Studies

Location: Mumbai, India

Gateway House: Indian Council on Global Relations is a not-for-profit, non-partisan, independent, membership-based, foreign policy think-tank established in 2009, to engage India's leading corporations and individuals in debate and scholarship on India's foreign policy and its role in global affairs. Gateway House executes its mission through a comprehensive website (<http://www.gatewayhouse.in>), a robust membership and meetings programme, and the studies programme.

The Fellow will work closely with the Executive Director to identify, plan and execute research on topics related to Gateway House's priorities.

Essential Duties & Responsibilities

The China Fellow will be knowledgeable about China's economy, trade, technology, politics and security. The Fellow will analyze and study China's global influence and its impact on India, the Chinese legal and party system, its domestic economy and trade relations. The study area will also focus on China in the Indo-Pacific and India's neighborhood. The key is to study China directly from India, rather than through a Western prism. A knowledge of Mandarin is essential.

The Fellow is expected to:

1. **Plan:** Study & design research projects on China's economy, trade, technology, politics and security.
2. **Early Research:** Understand China's overall trajectory and explore ways that India can leverage China.
3. **Fund:** Initiate and manage funding proposals end-to-end.
4. **Full Research:** Carry out thorough qualitative, quantitative econometric and computational analysis
5. **Write:** Long form papers and shorter articles based on substantial primary research and field interviews
6. **Publish:** Curate strategy for long term programs in the study area for dissemination, which will include seminars conferences, roundtables & meetings

7. **Distribute:** Engage, network and nurture relationships to create awareness & build brand reputation. Represent the institution at Scholarly meetings and at potential target audience gatherings
8. **Convene Meetings:** Participate in institutional activities and help with annual conferences and develop relationships. Contribute to building network with other think tanks, Corporates and Government bodies
9. **Training & Mentorship:** Enhance learning & development of junior staff through ongoing training and coaching. Work across the institution on various engagements in the field of teaching catering to internal and external deliverables outlined.
10. **Teaching:** Opportunities for teaching modules at partner institutions

Qualification, Skills / Other requirements

- Any nationality (Indian national/OCI preferred)
- Masters / PhD or a minimum of 8 years of relevant work experience
- High-quality research and analytical writing & presentation skills
- Demonstrated expertise on China issues
- An established publication record on China issues
- Participated and presented at significant & relevant international fora
- Outstanding proof-reading and editing skills, detail oriented.
- Efficient, energetic, ethical team player
- Experience working in multicultural settings. A strong interest in China politics
- Field work experience in China
- Knowledge of Mandarin is necessary (preferable Level 5)
- Proficient in Microsoft Office and search technologies
- Community service carried out is an added advantage

Please submit a C.V. and covering letter indicating your interest in Gateway House and motivations for working with us, and a recent writing sample. Once we review these documents internally, we'll contact you for an interview (in person if you are in Mumbai), or over the telephone.

Please note this position is based in Mumbai (Pandemic permitting)

Your application should be emailed to jobs@gatewayhouse.in with the subject "Application – YOUR NAME – Fellow: China Studies"